

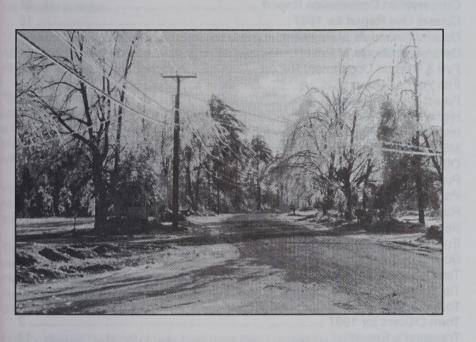
# ANNUAL REPORTS 1997



# TOWN OF MIDDLETON NEW HAMPSHIRE

Sunrise Lake Village District and Middleton School District





We Survived the Ice Storm

# TOWN OF MIDDLETON REPORT INDEX

Balance Sheet-General Fund year ending 1997	14
Building Inspector Report and Planning Board Report	29-30
Community Action Program Report	34
Comparative Summary	15
Conservation Commission Report	31
Current Use Report for 1997	18
Detailed Schedule of Payment	7-11
Detailed Schedule of Revenues	13-14
Fire & Rescue Department Report	25,27
Fire Warden Report	26
Forest Ranger Report	
Highway Department Report	
Inventory of Valuation Summary for 1997	17-18
MS-6 Report [Budget of the Town & Source of Revenues]	6
Office Hours	Back Cover
Police Department Report	
Park and Recreation Committees Report	32
Rural District Visiting Nurse Association Report	33
Selectmen Report	
Sunrise Lake Village District Financial Report	
Source of Revenue	
Tax Collector's Report	
Tax Rate Computation for 1997	
Town Clerk's Report	
Town Officers for 1997	
Treasurer's Report	
Trustee of the Trust Funds Report	
Vital Statistics for 1997	37
Warrant for 1998 Town Meeting	3-5

#### 1997 ANNUAL SELECTMEN'S REPORT

The Board of Selectmen would like to report that the Town affairs are in good order, despite the purchase of a front end loader and a tax increase of .30 cents. This was accomplished by sound financial management by the Board of Selectmen and our Treasurer.

We did have to lease/purchase a new sander, as the old one was 12 years old and was not feasible to repair.

The new Municipal Building is complete and seems to be sufficient at the present time. After spending many hot days working on the lawn we would like to thank Charlie Reynolds for his expertise lawn care.

The Board with the help of Old Home Association will be asking for Town Meeting approval to do some repairs on the Town Hall. We would like to replace some windows, a beam or two, fix the kitchen roof, put the stage back, replace the front entrance and purchase a diesel generator to be used for the Town Hall and Fire Station. We then feel Middleton will have its own disaster shelter if ever needed.

We would like to thank Mr. and Mrs. Perley Lee for the wonderful Veterans memorial, consisting of a stone plaque, flag and flag pole and to everyone who was involved with this project. Thanks again folks.

The Board would also like to express how pleased we were with the response of all the departments in the 1998 Ice Storm. Also, to include non-department personnel such as the Bruedle's, Mitchell's, Laughy's, June Brown, American Red Cross and others too numerous to mention. Special thanks to the Fire/Rescue Mike, Tim, and Alan a job well done. The two Chiefs Dan Yoder and Roger Patch, you too Marie, did a great job.

Nothing pleases the Board of Selectmen more then to praise the highway crew under the command of Rick Washbum. Without him, Emie Farrington and Billy Goodfield along with their devotion and professionalism it would have been impossible to navigate the roads. Again, highway department, fire/rescue and police department, "thanks guys."

If we could thank everyone in Town participating in various functions we would have a 100 page book, however, we would like to thank Laura Arsenault for getting different seasonal parties for the children in our fine Town, and of course we would be hard pressed to function without expertise of the Secretary/Bookkeeper Dottie Reynolds, Tax Collector Susan McLendon and Town Clerk Star Snyder not to forget Planning Board Chairman Norman Buswell and Supervisors of the Checklist Kathy Allfrey, JoAnn Bormann and Dottie Reynolds in keeping all elections in order. If we left anyone out you are included in our "many thanks."

Respectfully submitted, Board of Selectmen Keith R. Mitchell, Ch. Roy T. Snyder Robert W. Bruedle

#### **MIDDLETON TOWN OFFICIALS 1997**

ELECTED OFFICIALS	et all the same blooms	TERM
Town Moderator	Don E. Leeman	1998
Selectmen	Keith R. Mitchell	1998
	Robert W. Bruedle	1999
	Roy T. Snyder	2000
Town Clerk	Star V. Snyder	1998
Treasurer	Paula S. Larson	1998
Tax Collector	Susan D.H. McLendon	1999
Supervisors of the Checklist	Dorothy A. Reynolds	2000
	Kathleen P. Allfrey	2006
	JoAnn Bormann	1998
Trustees of the Trust Funds	Timothy Sinclair	2000
	Linda L. Peckham	appt. 1999
	Joyce M. Ellingwood	appt. 2001
Assessors	Board of Selectmen	
Appraisor	Corcoran Consulting Assoc	cs.,Inc.

#### APPOINTED OFFICIALS

Secretary/Bookkeeper
Deputy Town Clerk
Police Chief
Fire Chief
Road Agent
Forest Fire Warden
Director of Emergency Management
Building Inspector
Welfare Director
Health Officer
Animal Control Officer
Recreation Director
Assistant
Beach Commissioner
Assistant

Dorothy A. Reynolds
Linda L. Peckham
Daniel Yoder
Roger Patch
Rick Washburn
Keith R. Mitchell
Timothy Sinclair
Norman Buswell
Dorothy A. Reynolds
Board of Selectmen
Timothy Sinclair
Laura Arsenault
Christine Bell
Frank Tufts
Julie Tufts

#### PLANNING BOARD

Norman Buswell, Chairman Guy P. Richardson Earle Merrill Marilyn Mooney Keith Mitchell, Selectmen Rep. Star Snyder, Alternate James Buzard, Alternate Kathleen Buzard, Alternate

#### ZONING BOARD OF ADJUSTMENT

JoAnn Bormann Diane Mitchell Keith Mitchell, Selectmen

#### CONSERVATION COMMISSION

Marilyn Mooney, Chairman Star Snyder Kathleen Buzard Warren Bartlett, Alternate

#### RURAL DISTRICT HEALTH REPRESENTATIVE

Elsie Cancro Arol Charbonneau

### WARRANT FOR THE 1998 TOWN MEETING STATE OF NEW HAMPSHIRE

To the inhabitants of the Town of Middleton in the County of Strafford in said State, qualified to vote in Town affairs:

You are hereby notified to meet at the Middleton Town Hall on Tuesday, the tenth (10) day of March 1998, at eleven o'clock [11:00am] in the forenoon, with the polls not closing before seven o'clock [7:00pm] in the evening to act upon the following:

ARTICLE 1. To choose all necessary Town Officers for the ensuing year:

Moderator for 2 years, Selectmen for 3 years, Town Clerk for 3 years, Treasurer for 3 years, Supervisor of the Checklist for 6 years, Trustee of the Trust Fund for 3 years and Trustee of the Trust Funds for I year.

You are further notified to meet at the Middleton Town Hall on Wednesday, the eleventh (11) day of March 1998, next at seven [7:00pm] in the evening to act upon the following Articles:

**ARTICLE 2.** To see if the Town will vote to raise and appropriate the sum of \$217,561, for General Government as follows:

Executive	\$43,087
Election, Registration & Vitals	17,349
Financial Administration	23,516
Assessor Service	11,000
Tax Map update	3,730
Legal Expense	5,000
Personnel Administration	62,989
Planning and Zoning	2,750
General Government Buildings & Repairs	25,000
Insurance	15,340
Conservation Commission	800
Interest on TAN's	7,000
TOTAL	\$ 217,561

**ARTICLE 3.** To see if the Town will vote to raise and appropriate the sum of \$110,875, for the Police Department, \$48,500, of which will be granted through Federal and State Police Grants. (3 full-time Police Officer Department)

**ARTICLE 4.** To see if the Town will vote to raise and appropriate the sum of \$98,375, for the Police Department, \$18,000, of which will be granted through Federal and State Police Grants. (2 full-time Police Officer Department)

ARTICLE 5. To see if the Town will vote to raise and appropriate the sum of

\$ 28,097, for Public Safety:

Fire/Rescue Department	\$20,000
Building Inspector	550
Office of Emergency Management	100
Strafford Dispatch	7,447
TOTAL	\$ 28,097

**ARTICLE 6.** To see if the Town will vote to raise and appropriate the sum of \$183,500, for the maintenance of Highways, Streets, Bridges and Street Lighting as follows: (\$37,713 of which will granted through a Block Grant for road work, and \$3,500 of which will be through School District Fuel reimbursement)

Highway Operating Expense Block Grant [State Revenue]	\$ 137,287 37,713 <b>\$ 175,000</b>
School District Reimbursement	3,500
Street Lighting	5,000
TOTAL	<b>\$ 183,500</b>

**ARTICLE 7.** To see if the Town will vote to raise and appropriate the sum of \$88,511, for Health, Welfare and Sanitation as follows:

Health Officer\Animal Control Officer	\$5,950
Health Agencies	2,811
Welfare	7,500
Fuel Assistance	2,500
Sanitation	69,750
TOTAL	\$88,511

**ARTICLE 8.** To see if the Town will vote to raise and appropriate the sum of \$3,500, for Culture and Recreation as follows:

Beach	\$500
Park	2,000
Children Parties	2,000
TOTAL	\$3,500

**ARTICLE 9.** To see if the Town will vote to raise and appropriate the sum of \$44,598, for the unanticipated expenses incurred due to the January 1998 Ice Storm, which will be reimbursed by FEMA (Federal Emergency Management Assistance) funds. (Recommended by the Board of Selectmen)

ARTICLE 10. To see if the Town will vote to raise and appropriate the sum of \$31,178, for the restoration of Town Records damaged by a water leak, \$25,148 of which will be reimbursed by the Town Insurance policy for records damaged, and the remaining amount to be raised by general taxation. (Recommended by the Board of Selectmen)

**ARTICLE 11.** To see if the Town will vote to raise and appropriate the sum of \$25,000, for the repair of the old Town Hall, and to withdraw \$25,000 for this purpose from the Unreserved Fund Balance. (Recommended by the Board of Selectmen)

**ARTICLE 12.** To see if the Town will vote to raise and appropriate the sum of \$22,253, for a new Police Cruiser and to withdraw up to \$10,500 which includes interest, from the Police Cruiser Capital Reserve Fund, and the remaining amount will be from the Unreserved Fund Balance. (Recommended by the Board of Selectmen)

**ARTICLE 13.** To see if the Town will vote to raise and appropriate the sum of \$11,945, to pay for the lease amount and the payoff for the 1998 Highway Sander model 2020 XT. (Recommended by the Board of Selectmen)

**ARTICLE 14.** To see if the Town will vote to raise and appropriate the sum of \$10,000, to be added to the existing Town Revaluation Capital Reserve Fund previously established. (Recommended by the Board of Selectmen)

**ARTICLE 15.** To see if the Town will vote to raise and appropriate the sum of \$7,025, for testing of fuel tank removal ground soil, which will be reimbursed by the State of New Hampshire. (Recommended by the Board of Selectmen)

**ARTICLE 16.** To see if the Town will vote to raise and appropriate the sum of \$5,000, to establish a Capital Reserve Fund for the purpose of a Town Ambulance according to RSA 35:1. (Recommended by the Board of Selectmen)

**ARTICLE 17.** To see if the Town will vote to raise and appropriate the sum of \$5,000, to be added to the Fire Station Addition Capital Reserve Fund previously established. (Recommended by the Board of Selectmen)

**ARTICLE 18.** To transact any other business that may legally come before this meeting.

Given under hand and seal, this second (2) day of February, the year of our Lord, nineteen hundred and ninety-eight.

Middleton Board of Selectmen:

Keith R. Mitchell Robert W. Bruedle Roy T. Snyder

A TRUE COPY OF WARRANT ATTEST: Middleton Board of Selectmen:

Keith R. Mitchell Robert W. Bruedle Roy T. Snyder 1997 BUDGET

PURPOSE OF APPROPRIATION RSA 31:4 MS-6			
FURFUSE OF AFFROFRIATIO	1997	:4 MS-6 1997	1998
GENERAL GOVERNMENT	APPROPRIATED		BUDGET
Executive	40,494	39,657	43,087
Election, Registration & Vitals	17,404	13,259	17,349
Financial Administration	21,477	20,675	23,516
Assessor Service	7,500	5,973	11,000
Update Tax Map	1,500	1,650	3,730
Legal Expense	8,000	6,265	5,000
Personnel Administration	48,850	48,047	62,989
Planning & Zoning	2,750	1,848	2,750
General Government Buildings	25,000	28,962	25,000
Insurance	23,000	17,385	15,340
PUBLIC SAFETY	In this parmies	281 74 18	tander motives
Police Department	92,411	91,926	110,875
Fire Department	16,100	14,919	-0-
Rescue Squad	2,933	2,864	-0-
Fire/Rescue Department		ned departme	
Building Inspector	550	400	550
Emergency Management	100	-0-	100
Other Public Safety	5,600	5,293	7,447
HIGHWAYS AND STREETS		an latin mark	11 101 1616 11
Highways and Streets	152,450	132,582	175,000
Street Lighting	4,800	4,839	5,000
School Fuel/Repairs	3,500	3,355	3,500
SANITATION	73,000	59,669	69,750
HEALTH			
Health/Animal Control	4,615	5,196	5,950
Health Agencies	2,811	2,811	2,811
WELFARE	10,000	2,841	10,000
CULTURE AND RECREATION			
Parks and Beach	2,000	2,011	2,500
Children Parties	1,000	947	1,000
CONSERVATION	800	612	800
DEBT SERVICE-Interest on TAI	N 6,000	6,201	7,000
CAPITAL OUTLAY			agridsen au
Highway Loader	37,000	40,470	-0-
Roads & Bridges	25,000	25,000	-0-
Assessing System	11,120	7,925	-0-
Ice Storm damage	-0-	-0-	44,598
Records Restoration	-0-	-0-	31,178
Town Hall Repairs	-0-	-0-	25,000
Police Cruiser,	-0-	-0-	22,253
Highway Sander	-0-	-0-	11,945
Ground Soil Testing	5,500	7,820	7,025
CAPITAL TRANSFERS OUT			
To Capital Reserve Funds	5,000	5,000	0
Police Cruiser Fund	5,000 10,000	5,000 10,000	-0- 5,000
Fire Department Addition Revaluation Fund	-0-	-0-	10,000
Town Ambulance	-0-	-0-	5,000
TOTAL APPROPRIATION	\$668,265	616,402	795,043
I AL AIT NOT MATION	\$000, <u>2</u> 00		nue 448,958
	77.	11616	1140 770,000

- 6 -

## <u>DETAILED SCHEDULE OF PAYMENTS</u> FOR THE FISCAL YEAR ENDING DECEMBER 31, 1997

GENERAL GOVERNMENT	
Selectmens Salary (3)	\$5,216.61
Secretary\Bookkeeper Salary	14,241.34
Office Help Telephone	86.00 2,709.03
Office Supplies	2,718.61
Postage & Postage Meter	2,409.79
Mileage Reimbursements	1,355.31
Association Dues Resource Materials	1,415.00 496.19
Advertising	11.41
Meetings/Conferences	1,364.24
New Equipment	743.00
Office Equipment Lease	1,292.00
Maintenance Agreements Copier Lease	1,395.00 1,392.96
Computer Expense/Support	772.79
Town Report Expenses	1,826.00
Donations/Gifts	212.00
TOTAL	\$39,657.28
ELECTION AND REGISTRATION	
Town Clerk Salary	10,223.24
Deputy Town Clerk	1,337.50
Software Mederator Solan	830.00
Moderator Salary Supervisors Salary(3)	110.00 540.00
Ballot Clerks	90.00
Ballot Printing	76.91
Election Supplies	22.50
Advertising/Notices TOTAL	28.53 <b>\$13,258.68</b>
TOTAL	ψ13, <b>£</b> 30.00
FINANCIAL ADMINISTRATION	
Tax Collector Salary	9,508.29
Deputy Tax Collector	897.25
Recordings at Registry Copies Only	871.84 120.74
Mortgage Search	1,500.00
Tax Bills	944.25
Computer/Software Support	593.60
Audit Treasurer	4,500.00 1,738.87
TOTAL	\$20,674.84
	+,

DETAILED SCHEDULE OF PATMEN	13 (CONT)
REAPPRAISAL OF PROPERTY Assessor Service Tax Map Update TOTAL	5,972.50 1,650.00 <b>\$7,622.50</b>
LEGAL EXPENSE Town Attorney Other Legal TOTAL	\$2,864.56 3,400.00 <b>\$6,264.56</b>
PERSONNEL ADMINISTRATION Health/Dental Insurance FICA/Medicare Police Retirement Workmans Compensation Unemployment Compensation IRS TOTAL	\$25,994.82 9,870.10 1,834.72 7,286.00 2,875.81 185.58 \$48,047.03
PLANNING & ZONING Advertisements/Notices Workshops Reference Materials Maps/Hanging File Clerk Board of Adjustment TOTAL	\$61.89 80.00 176.49 1,093.85 350.00 85.58 \$1,847.81
GENERAL GOVERNMENT BUILDINGS Electric Cleaning Septic Service Propane Maintenance/Repairs/supplies Heat TOTAL	\$6,212.76 1,415.00 252.00 30.79 17,590.43 3,460.63 \$28,961.61
INSURANCE Property Liability General Liability Officials Bond Officials Liability Vehicles Police Umbrella TOTAL	\$4,905.50 2,750.00 527.00 1,500.00 5,514.75 187.50 2,000.00 \$17,384.75

PUBLIC SAFETY	
POLICE DEPARTMENT	*** *** ***
Chief Salary	\$30,669.19
Full-Time Officer	25,687.26
Salary Overtime	1,590.98
Part-Time Officers	17,320.00
Office Supplies	390.56
Telephone	4,434.36
Dues	75.00
Training/Work Shops	1,090.59
Uniforms	1,148.53
Vehicle Maintenance/Repairs	2,719.56
Vehicle Fuel	2,651.91
Equipment	1,138.36
Radio Repairs	612.00
Pagers	357.20
Misc.	550.73
Prosecution	1,500.00
TOTAL	\$ 91,926.23
RESCUE SQUAD	
Medical Supplies	\$2,512.41
Misc.	351.89
TOTAL	\$2,864.30
FIRE DEPARTMENT	
Expense	\$2,200.00
Fire School	1,059.00
Supplies	159.54
Telephone	407.77
Clothing/Supplies	2,108.86
Vehicle Service/Maintenance	2,111.02
Vehicle Repairs	634.33
Gasoline	134.10
Diesel	260.46
Radios	5,758.61
Misc.	85.00
TOTAL	\$14,918.69
	¥ 1-1,0 13:00
BUILDING INSPECTOR	
Building Inspector Expense	\$400.00
TOTAL	A 400 00

\$400.00

TOTAL

OTHER PUBLIC SAFETY	
Strafford County Dispatch	\$5,293.00
TOTAL	5,293.00
HIGHWAYS, STREETS & BRIDGES	
Road Agent Salary	\$21,928.70
Personnel Salaries	26,719.86
Telephone	638.29
Dues/Workshops	420.00
Vehicle Gasoline	267.67
Vehicle Diesel	3,377.75
Vehicle Service/Repairs	1,833.19
Vehicle Equipment Repairs	8,753.59
Vehicle Equipment Supplies	7,060.91
Hot Top/Cold Patch	18,781.82
Culverts	5,754.29
Winter Sand	1,667.03
Salt	6,225.83
Rental of Equipment	7,045.00
Misc.	3,481.23
Crushed Gravel	2,433.96
Pager	118.52
Truck Lease	14,764.66
Uniforms	1,309.60
TOTAL	\$132,581.90
SCHOOL FUEL/REPAIRS	
School Gas	\$1,799.58
School Diesel	1,555.81
TOTAL	\$3,355.39
STREET LIGHTING	
Electricity	\$4,839.18
TOTAL	\$4,839.18
SANITATION	
AMS	\$36,861.48
Hazard Waste	141.49
Waste Mgt/Turnkey	22,666.36
TOTAL	AEO 000 00

\$59,669.33

TOTAL

HEALTH	
Health Officer Salary	\$1,160.00
Workshops	108.20
Animal Control Salary	2,175.00
Mileage	398.46
Training Pager	200.00 243.39
Misc.	911.32
TOTAL	\$5,196.37
HEALTH AGENCIES	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Visiting Nurse Association	\$1,810.50
Community Action Program	1,000.00
TOTAL	\$2,810.50
WELFARE	
WELFARE Welfare Expense	\$2,653.21
Fuel Assistance	187.50
TOTAL	\$2,840.71
	. ,
CULTURE AND RECREATION	
Park Maintenance	\$1,810.14
Beach Maintenance	201.33
Children Parties TOTAL	946.78 <b>\$2,958.25</b>
TOTAL	Ψ2,330.23
CONSERVATION COMMISSION	
Conservation Expense	\$611.59
TOTAL	\$611.59
DEDT OFFICE	
DEPT SERVICE Interest on TAN'S	\$6,200.99
TOTAL	\$6,200.99 \$6,200.99
·	ψ0,200.55
CAPITAL OUTLAY	
Ground Soil Testing	\$7,820.80
Highway Loader	40,470.00
Roads & Bridges	25,000.00
Assessing System	7,925.00
TOTAL	\$81,215.80
TRANSFERS TO CAPITAL RESERVE	
Fire Department Addition	\$10,000.00
Police Cruiser Fund	5,000.00
TOTAL	\$15,000.00

- 11 -

\$616,401.29

**TOTAL EXPENDED** 

SOUF	RCE OF REV	/ENUE	
	1997	ACTUAL	1998
	ESTIMATE	REVENUE	ESTIMATED
TAXES			
Yield Taxes	\$ 18,700	17,524	15,800
Interest & Penalties	Ψ 10,700	17,021	10,000
on Delinquent Taxes	34,000	30,000	20,000
Inventory Penalties	1,400	1,086	1,500
inventory Ferialities	1,400	1,000	1,500
LICENSES, PERMITS AND FI	EES		
Business Licenses and Permit	s 75	75	75
Motor Vehicle Permit Fees	100,000	109,882	112,000
Building Permit	4,500	4,503	5,000
Other Lic., Permits & Fees	5,000	6,256	6,000
INTERGOVERNMENTAL	3,000	0,230	0,000
Shared Revenue	21,026	46,046	46,046
	38,530	38,530	37,713
Highway Block Grant		· ·	
Police Grants	35,000	30,492	48,500
Weatherization Grant	-0-	3,998	-0-
Ground Water Testing	-0-	7,820	7,025
Ice Storm	-0-	-0-	44,598
Record Restoration	-0-	-0-	25,148
Town Hall Repairs	-0-	-0-	25,000
Police Cruiser	-0-	-0-	11,753
0114 DOEO FOD OFDWOE			
CHARGES FOR SERVICE	4 700	0.405	4.000
Income from Departments	4,700	3,435	. 4,000
School District Fuel/Repairs	4,500	3,998	4,500
MISCELLANEOUS REVENUE		0.000	0.000
Interest on Investments	4,000	8,062	8,000
Sale of Municipal Property	12,000	13,502	13,000
Rental of Town Property	-0-	278	800
Other	816	1,292	2,000
INTERFUND OPERATING TR	ANSFERS IN		
Capital Reserve Fund:			
Police Cruiser Fund	0-	-0-	10,500
TOTAL REVENUES AND CREDI	<b>TS</b> \$284,247	\$326,779	\$448,958
TOTAL APPROPRIATIONS		\$ 794,043	
	Payanua		
LESS: Amount of Estimate of	Revenue,	448,958	
Exclusive of Property Tax			
Amount of Taxes to be Raised	T 1	0.045.005	
[Exclusive of School & County	ıaxj	\$ 345,085	

# DETAILED SCHEDULE OF REVENUES FOR THE FISCAL YEAR ENDING DECEMBER 31, 1997

TAXES	
Property Taxes	\$1,248,465.98
Previous Years Taxes	338,270.13
Yield Taxes-Current Taxes	17,524.00
Yield Taxes-Prior Taxes	7,541.28
Interest and Penalties	29,547.48
TOTAL	\$1,641,348.87
BUSINESS LICENSES AND PERMITS	
Junk Yard License	75.00
Pistal Permits	20.00
TOTAL	\$ 125.00
MOTOR VEHICLE PERMITS	\$ 109,882.20
BUILDING PERMITS	\$ 4,503.06
OTHER LICENSES AND PERMITS	
Dog Licenses	\$ 2,435.50
Dog Penalties and Fines	1,672.50
Vital Statistics	722.00
Uniform Commercial & IRS Filings	799.32
Town Officer Filing fees Current Use Applications	2.00 50.00
TOTAL	\$ 5,681.32
	. ,
INTERGOVERNMENTAL REVENUES	<b>*</b> 4 <b>* *</b> 4 <b>*</b> 4 <b>*</b>
Shared Revenue Block Grant	\$46,046.48
Highway Block Grant Police Grants	38,529.54 30,491.61
State Ground Water Testing	7,820.00
Court Fines	450.00
School District Fuel Reimbursement	3,814.04
School District Park Reimbursement TOTAL	659.87 <b>\$ 127,811.54</b>
TOTAL	\$ 121,011.54
CHARGES FOR SERVICES	
Income from Departments	
Planning Board	\$ 716.04
Board of Adjustment Police Department	252.00 430.00
Rescue-Ambulance	1,610.00
Rental of Town Property	500.00
Sale of Checklists	50.00
Return Check Fees	165.00
Copies Walfara Raimburgament	388.76
Welfare Reimbursement School District Ballot Reimbursement	30.00 76.55
TOTAL	\$4,218.35
	ψ+,£10.00

#### **DETAILED SCHEDULE OF REVENUES (CONT)**

MISCELLANEOUS	
Sale of Municipal Property	\$13,502.00
Interest on Investments	8,090.64
Office Reimbursement	25.00
Insurance Reimbursement	816.00
Sale of Metal ement	. 79.20
Recycling Reimbursement	722.60
Sale of Tax Deeded Property	1,501.86
VNA Reimbursement	50.00
TOTAL	\$24,787.30
OTHER FINANCING SOURCES	
Tax Anticipation Notes	\$625,000.00
TOTAL	\$625,000.00
	7020,000.00

TOTAL RECEIPTS FROM ALL SOURCES

#### **GENERAL FUND BALANCE SHEET**

\$2,543,357.64

as of December 31, 1997

ASSETS		
Current Assets	Beginning of year	End of year
Cash and equivalents	\$ 276,490	311,348
Investments	102,849	57,424
Taxes receivable, net	219,243	210,299
Tax liens receivable, net	136,432	123,919
Due from other governments	6,711	-0-
Tax deeded Property	10,231	34,869
TOTAL ASSETS	751,956	737,859
	,	,
LIABILITIES AND FUND EQUITY	1	
Warrants and Accounts payable	5,523	7,183
Due to School District	617,186	600,078
Due to other funds	-0-	15,000
Other payable Deposits	2,446	2,446
TOTAL LIABILITIES	625,155	624,707
TOTAL LIABILITIES	020,100	024,707
Fund Equity		
Reserve for special purpose	11,531	36,258
Unreserved Fund Balance	115,270	769794
TOTAL FUND EQUITY	126,801	
TOTAL FUND EQUIT	120,801	113,152
TOTAL LIABILITIES AND EUND	EQUITY 754 056	727 050
TOTAL LIABILITIES AND FUND		737,859
The Audit report is on file at the S	electmens Office	

# COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

Fiscal Year Ending December 31, 1997

ACCOUNT GENERAL GOVERNMENT	APPROPRIATION	REVENUE EX	PENDITURE
Executive	\$40,494	80	39,657
Election, Registration & Vitals	17,404	1,276	13,259
Financial Administration	21,477		20,675
Assessor Service	7,500	050	5,973
Tax Map Update	1,500	250	1,650
Legal Expense Personnel Administration	8,000 48,850	816	6,265 48,047
Planning & Zoning	2,450	716	1,762
Board of Adjustment	300	252	86
General Gov.Bldgs & Repairs	25,000	500	28,962
Insurance	23,000	816	17,385
PUBLIC SAFETY	,		·
Police Department	92,411	31,362	91,926
Rescue Department	2,933	1,610	2,864
Fire Department	16,100	4.500	14,919
Building Inspector	550	4,503	400
Office of Emergency Managem Other Public Safety	ent 100 5,600		-0- 5,293
HIGHWAY,STREETS & BRIDG			94,052
Block Grant	36,754	38,530	38,530
School District	3,500	4,474	3,355
Street Lights	4,800	,	4,839
SANITATION	73,000	802	56,669
HEALTH & WELFARE			
Health & Animal Control	4,615	3,480	5,196
Health Agencies	2,811		2,811
Welfare	10,000		2,841
CULTURE & RECREATION Park\Beach\Parties	3,000	628	2,958
CONSERVATION	800	020	612
DEBT SERVICE	000		012
Interest on TAN	6,000	8,062	6,201
CAPITAL OUTLAY	,	,	,
Highway Loader	37,000	12,000	40,470
Roads & Bridges	25,000	25,000	25,000
Assessing System	11,120		7,925
Ground Soil Testing	5,500	7,820	7,820
OPERATING TRANSFERS OF	)		
To Capital Reserve Funds Police Cruiser	5,000		5,000
Fire Department Addition	10,000		10,000
TOTALS	\$ 668,265	142,967	616,402
	<b>4</b> 0 30,200	Budget Balan	
		3	, , , , , ,

# 1997 TAX RATE COMPUTATION/TAX RATE DEPARTMENT OF REVENUE ADMINISTRATION

Concord, N.H. 03302-0457

Tax Rate Computation Town Portion		Tax Rates
Appropriation Less: Revenues Less: Shared Revenues Add: Overlay War Service Credits Net Town Appropriation Municipal Tax Rate	\$668,265 [354,010] [4,433] 8,127 13,500 331,449	\$ 4.59
School Portion		
Due to Local School Less: Shared Revenues	1,001,060 (18,761)	
Net School Appropriation School Tax Rate	982,299	\$ 13.62
County Portion Due to County Less: Shared Revenue	140,835 [1,854]	
Net County Appropriation County Tax Rate	138,981	\$ 1.93
Combined Tax Rate Total Property Taxes Assessed	1,452,729	\$ 20.14
Commitm	ent Analysis	
Total Property Assessed Less: War Service Credits Add: Village District Commitment	1,452,729 (13,500) 14,050	\$ .41
Total Property Tax Commitment	1,453,279	
Proof	f of Rate	
VALUATION \$72,131,515	TAX RATE 20.14	ASSESSMENT 1,452,729

#### **SUMMARY INVENTORY OF VALUATION - TAX YEAR 1997**

			Assessed
	Acres		Valuation
Value of Land Only: Current Use	4212.64 \$		474,599
Residential	6294.71		28,596,590
Commercial/Industrial	539.72		810,675
TOTAL OF TAXABLE LAND	11,047.07		29,881,864
Value of Buildings Only:			
Residential			37,793,638
Manufactured Housing Commercial/Industrial			2,136,863 1,893,850
TOTAL OF TAXABLE BUILDIN	IGS		\$41,824,351
Public Utilities: Electric			\$733,150
Licotric			Ψ100,100
Valuations Before Exemptions	s		72,439,365
Blind Exemption (1) Elderly Exemption (14)			15,000 292,850
Zideniy Zidenipilen (+1)			202,000
Total Dollar Amount of Exemp	otions		\$307,850
Net Valuation on which the Ta	x Rate is Compute	ed:	\$72,131,515
TAX CREDITS	Limits	Number	Tax Credits
Totally and permanently disable widows of veterans who	d veterans, their sp	ouses or wid	dows, and the
died or were killed on active dut	y: \$1,400	2	\$ 2,800
Other war service credits	100	105	10,500
Total Number and Amount		107	\$13,300
UTILITY SUMMARY			

\$733,150

Public Service Co. of NH

#### **ELDERLY EXEMPTION COUNT**

Number of Individuals applying for an Elderly Exemption for Current Year	0 a 10 a 5 a 6 a	t 10,000 t 15,000	
Total Number of Individuals Granted an Elderly Exception for Current Year	0 at 10 at 5 at 6 at	5,000 = 10,000 = 15,000 = 20,000 = 22 Total	0.000 100,000 75,000 117,850 <b>282,850</b>

#### **CURRENT USE REPORT**

	prior years	current year	Totals no.	
	no. acres	no. acres	acres	
Farm Land Forest Land Unproductive Land Wet Land Discretionary Easements	133 3,855.24 113 201.78	0 9 -87 12.38 0	133.00 3,864.24 26 189.40	
Total Number of Acres Exempted under Current Use: 4,2				
Total Number of Acres Taken Out of Current Use During Year				
Total Number of Acres Receiving the 20% Recreation Adjustment				
Total Number of Owners Granted C Assessment	Current Use		1	

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief.

Keith R. Mitchell Roy T. Snyder Robert W. Bruedle Assessors of Middleton

# TREASURER'S REPORT Town of Middleton

To the Citizens of Middleton-.

It has been a privilege to serve the Town of Middleton in the capacity of Treasurer again this past year.

As your Treasurer, I review and sign all checks issued by the Town on a weekly basis. I reconcile the Town's finances on a monthly basis with both our bank and our employees at Town Hall who are responsible for accepting monies and making payments on behalf of the Town.

As Treasurer, I am pleased to report that the Town's finances me healthy and secure. Income is received in a timely fashion. Expenses are reviewed carefully by the Selectmen and then bills are paid promptly

I am also pleased to report that all fiscal matters are handed professionally. The Town stays within budget. Monies with which the Town operates are accounted for fully and always safeguarded properly.

Monthly summary reports as to the Town's finances are available for review by any interested resident at arty time. Treasurer's reports are filed on the third Monday of each month at the regular Selectmen's Department Heads meeting.

Please do not hesitate to contact me if you have any questions. Thank you for the opportunity- to serve our community.

Respectfully submitted,

Paula Larson 'Treasurer

#### TAX COLLECTORS REPORT

1997 proved to be a more prosperous year than the past few, allowing many folks an opportunity to catch up on their taxes. At this time we are looking at having to place fewer liens than in previous years. In 1997 176 properties were liened for outstanding 1996 Fiscal year taxes versus 190 properties for the 1995 Fiscal year. This may seem like a small amount, however it makes a big difference in costs when payments come in on time.

Important dates to remember for this years tax season are as follows:

1998 Lien Date for outstanding 1997 Fiscal Taxes is April 9, 1998

1998 First Issue Tax Bill due date July 2, 1998

1998 Deed Date for outstanding 1995 Fiscal Taxes is August 27, 1998

1998 Second issue Tax Bill - to be set

Once again, please keep in mind if you are having difficulties paying your taxes in full, you can make partial payments. We would be happy to work out a payment plan for you if you wish.

In the event you have any questions, please feel free to call or come in the office at your earliest convenience.

Susan D.H. McLendon Tax Collector

# MIDDLETON, NEW HAMPSHIRIE TAX COLLECTORS' REPORT JANUARY I - DECEMBER 31, 1997

UNCOLLECTED TAXES	s					
BEGINNING OF YEAR	1997	1996	1995	1994	1993	TOTAL
PROPERTY TAXES		220873.97	688.95		138.62	221701.54
YIELD TAXES		7541.28	000.93		130.02	7541.28
TAXES COMMITTED	1460825.10					1460825.16
YIELD COMMITTED	17524.47					17524.47
OVERPAYMENTS	918.35	75.86				994.21
INTEREST COLLECTED	1538.07	11118.97	118.24			12775.28
TOTAL DEBITS	1480805.99	239610.88	807.19		138.62	1721361.88
REMITTED TO TREAS	DURING FIS	CAL YEAR				
PROPERTY TAXES	1248465.98	220661.47	668.95		138.62	1469955.02
YIELD TAXES	17524.47		000.50		100.02	25775.28
OVERPAYMENTS	918.35					994.21.
INTEREST	1538.07	11118.97	118.24			12775.28
ABATED	728.97					941.47
DEEDED	1330.86					1330.86
UNCOLLECTED TAXES						210299.29
YIELD TAXES TOTAL CREDITS	0.00 <b>1480805.99</b>		807.19		138.62	0.00 <b>1721361.88</b>
TOTAL CREDITS	1400003.33	233010.00	607.15		130.02	1721301.00
SUMMARY OF TAX LIE	N ACCOUN	TS .				
FISCAL YEAR		1996	1995	1994	PRIOR	TOTAL
UNREDEEMED TAXES			85947.66	45468.09	23762.70	155178.45
LEINS EXECUTED	1	22493.45				122493.45
INTEREST COLL.		2467.64	7045.10	8622.55	174.98	18310.27
OVERPAYMENTS		61.29	00000 70	54000.04	00007.00	61.29
TOTAL DEBITS	1	25022.38	92992.76	54090.64	23937.68	296043.46
DENITTED TO THE AC						
REMITTED TO TREAS.						
REDEMPTIONS		42477.94	35971.75	33819.94	4531.46	116801.09
INTEREST		2467.64	7045.10	8622.55	174.98	18310.27
OVERPAYMENTS		61.29				61.29
ABATED		67.74	552.80	262.59	44400.00	883.13
DEEDED		3928.21	3747.91	4222.30	11409.02	23307.44
UNREDEEMED LIENS TOTAL CREDITS		76019.56 <b> 25022.38</b>	45675.20 <b>92992.76</b>	7163.26 <b>54090.64</b>	7822.22 <b>23937.68</b>	136680.24 <b>296043.46</b>
I O IAL ONEDITO		£JU££.30	32332.10	J4030.04	ZJJJ1.00	230043.40

#### TOWN CLERK 1997 REPORT January 1, 1997 - December 31, 1997

Automobile Registrations	\$110,975.06
Dog Licenses	2,435.50
Dog Fines & Penalties	1,672.50
Uniform Commercial Codes	799.32
Marriage Licenses	450.00
Certified Certificates	272.00
Junk Yard Licenses	75.00
Filing Fees	2.00
Checklist	
Copies	388.76
Total Received & Deposited	\$ 117,185.14
Town Revenue Deposited	121,218.62
	\$ 238,403.76

#### VITAL STATISTICS RECORDED

Births	10
Marriages	11
Deaths	6

I worked on several projects involving the Town Records, most especially organizing and setting up a computer data base for the Town's early Vital Records; Birth, Marriage and Death Records. Many of them are intermingled in old ledgers of Town Meeting Minutes and Town/State Election results. Sue McLendon was very helpful interrupting the old script used by the various Town Clerks in the early 1800's. One such old book lists the persons liable for Military Service. These records have been copied onto acid free Bond paper that will last for over 100 years.

Unfortunately we suffered a water leak late this year which soaked many of our old Assessment and Tax Records and developed mold spores throughout many ledgers. Our Restoration firm of Joseph Maritto, Inc. took the most severely damaged records to a facility which freeze dried and fumigated them, which stopped further damage. The total cost to repair the documents to pre-damaged state will be \$31,000. I worked with the Insurance Adjustment Company documenting our claim and our insurance policy should cover costs up to \$25,000. Article 10 in the Town Warrant deals with the restoration of these records. The information in these documents exist no where else and gives us information on the history of our Town. I want to thank the people who helped in moving and setting up the damaged records in a safe area until our restoration firm could pick them up; Sue & Carl McLendon, Billy Goodfield, Rick Washburn, Ernie Farrington, Al Poulin for

the face masks and protective gloves, and especially Mike Laughy who waited with me that late night, then helped carry the records along with the representative from Maritto Company. Dan Yoder also helped take photos immediately of the damage for our claim. I did keep many damp single records and have cleaned and dried them to save the us the added expense. I also wish to thank my Deputy, Linda Peckham for her help in this and other projects and her willingness to help in any area in the Town Office.

The State of New Hampshire Vitals Record Bureau delivered an up to date computer system with a laser printer this year, so that we may begin to be ready for the State Vitals Project 2000. This was at no cost to the Town, the costs are generated from Certified Copies and Marriage License fees. We attended several workshops to learn about the new State system and are now imputing the older Vital records.

It has been a busy year as you can tell from the revenues listed above and I thank you for your continued support.

Respectfully Submitted, Star V. Snyder, Town Clerk

#### 1997 POLICE DEPARTMENT YEARLY REPORT

This year was again a good one for the Town of Middleton, however, it was also a busy one.

As in years past, coverage has been one of our biggest problems and calls for service have increased. We were able to handle 98% of all of our calls and want to continue this level of service to the community. As communities grow around us, along with our own community, these calls will continue to climb. To give you an idea, in 1994 when I took the position as Chief, the department handled 268 calls for service, 1995 was 423, 1996 increased to 602, and in 1997 there was 803 calls for service. Most of these calls were people crimes, such as assaults, domestics, M/V complaints, alarms, etc. We were able to cut burglary and theft to the lowest it has ever been since records were kept in the early 1970's. This year we also stopped 754 vehicles, issuing 105 M/V summons, 631 warnings, 4 DWI's, 14 operating after suspension and 42 arrest.

The department continues to involve itself in the community. This was the first year we held a community crime awareness seminar. This was the first step to trying to get the community involved in helping to police themselves and how to handle or report certain crimes. Because of the response we received, we will be holding more of these types of classes. The department, however, will not be directly involved in the DARE program this year because of a manpower shortage, but we hope to be able to do it again. This does not mean that we are giving up on the youth, but will try other methods of working with the youth in this community.

We continue to find ways of saving the taxpayers money and have received more money from the government for additional help.

We work closely with the Fire/Rescue Department and it will not be unusual to see police personnel manning the ambulance from time to time.

As I said before, I encourage people to come to me with concerns or problems, however, as a service to the community in law enforcement we will not be able to make everyone happy, but we pride ourselves for the service we are able to provide and will continue to provide.

On behalf of my officers, my wife Patty and family we wish you all a safe and happy year.

Respectfully submitted, Daniel S. Yoder Chief of Police

#### 1997 ANNUAL FIRE DEPARTMENT REPORT

The year 1997 is gone and I am happy to report that the Middleton Volunteer Fire Department had a very good year.

With that in mind, we would like to give our heart felt thanks to all our existing members and all the new members that have found the time in their busy schedules to help the community. It is with their help that has made the Fire Department what it is today and what it will become in the future.

We would also like to give a grateful acknowledgment to the Town of Middleton for your support both moral and financial as we would not be able to function as we have been. Please keep in mind we are always looking for volunteers to join our department. Anyone interested in becoming a member can contact Bill Lawrence, or myself Chief Roger Patch.

Also, we would like to thank all the towns that supplied us with mutual aid when necessary.

Safety tips for our home owners:

Change batteries in your smoke detector once a year and test them at least once a month.

Have your chimney cleaned and inspected once a year. Have house numbers clearly visible to emergency vehicles. Each house should have at least one fire extinguisher.

Respectfully submitted, Roger Patch Fire Chief

#### 1997 ANNUAL FIRE WARDEN REPORT

The Town of Middleton again had a very good Summer and Fall as fires were concerned. We should give credit where it is due, to our residents and vacationers for their cooperation and caution used, when they had open fires.

The Deputy Wardens and I issued more than 170 fire permits this year (1997).

To aid you Forest Fire Warden, Fire Department and State Forest Ranger, contact your local Warden or Fire Department to find out if a permit is required. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

Respectfully submitted, Keith R. Mitchell Fire Warden

#### FIRES REPORTED BY COUNTY

#### CAUSES OF FIRES REPORTED

Belknap	58	Smoking	54
Carroll	96	Debris Burning	261
Cheshire	63	Campfire	99
Coos	29	Power Line	33
Grafton	51	Railroad	3
Hillsborough	145	Equipment Use	23
Merrimack	148	Lightning	14
Rockingham	54	Children	60
Strafford	63	OHRV .	0
Sullivan	19	Miscellaneous	130
		Incendiary	33
TOTAL FIRES	726	Fireworks	16
TOTAL ACRES	177.17		

Lee Gardner, Forest Ranger

#### 1997 M. V. F. D./RESCUE SQUAD ANNUAL REPORT

The Middleton Rescue Department had a very successful year in 1997.

We have been transporting our own patients for about a year and a half and we have shown that there is a real need for advanced medical attention in our Town.

For the first full year that we have been transporting, we have handled 57 medical calls. This may not seem like a lot, but some of these calls could have been more serious if it had not been for the immediate action taken by our members.

There was a time when we only had three members able to operate the ambulance, but because of dedicated people, we have increased the membership of the squad to 11. We also have two members from Farmington who have volunteered their time in assisting us.

Training has been number one so that we can provide the best service to the community. Dan Yoder has just finished a EMT Intermediate class which will give the Town some advanced life support to critical patients. We have also conducted training in water rescue and other annual training. We have acquired equipment which will assist in the advanced care of critical patients.

We will continue to provide the best care possible to the community. Without the efforts of the volunteers, who have dedicated their time and efforts to this Town, this would not be possible. From the newest members of the squad, Bill Lawrence, Paul Peavy, Andrea Bowden, Jose Concepcion, Paul and Diane Currier, and all of the members of the Fire/Rescue Department, we wish you a safe and happy year.

Respectfully submitted, Capt. Mike Davenport Fire/Rescue Department

## HIGHWAY DEPARTMENT 1997 ANNUAL REPORT

The Highway Department was extremely busy this past year. We started the screening of our own sand with the support of purchasing a new loader last year. This was made possible and a lot less costly then buying and having sand delivered.

We continued to pave various roads through out the town, starting with a section on Kings Highway with drainage and paving completed. I would like to apologize to everyone who was inconvenienced with the culvert crossing, and the long wait for the paving to be completed. However, this delay was because of the contractor and not the highway department. I am currently awaiting prices for this years paving and hope to continue more on Kings Highway this year.

So far, this has been a difficult winter with the worst ice storm in years, along with rain after every snowstorm. At this time, I would like to thank my "crew", Ernie Farrington and Billy Goodfield for their extra efforts during this past year, especially this winter. It is with great appreciation, and I would like to thank everyone who was involved during the ice storm. The extra help of the Fire Chief, Police Chief and people cutting the trees were a great help. All of these people, including your highway department left their families and homes to be out keeping things safe for the community.

I would like to thank the Board of Selectmen for their support through out this past year and look forward to another good year.

Once again this year I repeat, if anyone has any suggestions or concerns you may contact me at the highway garage anytime at 473-8390.

Respectfully submitted, Rick A. Washburn Road Agent

#### **PLANNING BOARD 1997 REPORT**

The Hanging Map File Case was purchased this year along with protective covers for our large colored Land Use Maps. The public as well as the Planning Board, Board of Selectmen, Board of Adjustment, Conservation Commission, and other Town Departments now have immediate use of all our important Land Use Maps. We also have been researching to obtain various other Land Use Maps which may be available from Strafford Regional Planning Commission GIS Section, as well as digitized maps from the mapping company that updates our tax maps. These would allow us to overlay the existing tax maps with the Land Use Maps making them more site specific. We hope to bring you a warrant article next year if the costs are favorable or perhaps a Capital Reserve Fund could be started.

The Board had one minor lot line adjustment of 20 acres, which was approved and two Minor Sub-divisions; one lot of 10.33 acres and the second was one lot of 5 acres. Both applications were approved. We had two requests for Voluntary Mergers of lots; one of four lots, and one of two lots, both were approved.

We met with the Board of Adjustment in June to review the new Land Use Zones that were approved by the voters last year. These changes will greatly impact the ZBA's responsibility of allowing only those items stated in the new Ordinance Zones.

We worked with the Town Road Agent and with his recommendations drafted a DRIVEWAY REGULATION and application that he will have responsibility to inspect and make approvals and conditions. The Selectman set the DRIVEWAY application fee as \$20.00.

The Conservation Commission was given the responsibility to review and make recommendations to the Building Inspector on any application for work within the Wetlands and/or Shoreland Protection Zones.

The Board will be continuing the work on the Capital Improvements Project this year, asking for help from all the Town Departments. Once this plan is complete, the Town will be able to have various financial options available, such as assessing impact fees to a large Sub-Division that is proposed which would impact on our Town's limited resources.

NORMAN BUSWELL, CHAIRMAN MIDDLETON PLANNING BOARD

# MIDDLETON BUILDING INSPECTOR ANNUAL REPORT 1997

The year 1997 saw new housing continueing about the same pace as 1996.

Commercial building was up by one third over 1996. Additions showed an increase along with two car garages and general repairs.

I would like to thank all departments for their help.

Respectfully submitted, Norman Buswell Building Inspector

# ZONING BOARD OF ADJUSTMENT Annual Report 1997

1997 was a busy year compared to previous years. A number of variances and special exceptions were granted, mostly setbacks for garages. The new zoning changes of March "1997" has made it very difficult for this board to be accommodating to our residents, however, we will continue to do so, as the Towns ordinances will allow.

We would like to extend our thanks to two of the original board members who resigned this past year, Frank Cancro and David Shultz.

Respectfully submitted, JoAnn L. Bormann Diane P. Mitchell Keith R. Mitchell

#### **CONSERVATION COMMITTEE ANNUAL REPORT**

1997 was a busy year for the Conservation Commission with many of our activities concerned with and centered on Sunrise Lake.

In July, the Department of Environmental Services conducted a basic physical, chemical and biological survey of Sunrise Lake. While, in general, the health of the lake was considered good the identification of milfoil in the lake is especially troubling and something we should all be concerned about.

Milfoil has become a nuisance exotic aquatic weed in New Hampshire. This plant can form dense growths in up to 15 feet of water, generally in protected bays and coves where wind and wave action is minimal. It can grow rapidly, up to an inch a day, and can completely take over an area. Milfoil reproduces primarily from fragmented stems from the parent plant, which then take root in a new location.

To keep milfoil and other exotic plants and animals from spreading boaters are asked to check their boats, motors and trailers prior to launch and to remove all aquatic weeds and dispose on land away from water.

In addition the commission was called upon to perform many site reviews of applications of work covered by the Shoreland Protection Act and offered recommendations to the State Wetlands Board.

Workshops and seminars were attended in order to become knowledgeable in ways in which we can best protect and preserve Middleton lands. Conservation easements, deed restrictions, mutual covenants and land gifts are a few of the many ways in which landowners can protect their lands and preserve them for the future. The commission has benefited from such donations in the past and looks forward to continue to do so.

One of our members continues to monitor a Great Blue Heron rookery for New Hampshire Audubon Society's data base. Other projects include identifying and monitoring Vernal Pools and the vegetation and wildlife associated with these fragile, temporary ponds.

If you are looking for ways to dispose of the branches and twigs that may be littering your land as a result of the severe ice storm in January, create a brush pile which also offers the added benefit of creating habitat and shelter for birds.

Finally, we would like to welcome Warren Bartlett to the commission, and to remind everyone that we continue to look for any interested persons who would like to volunteer their time in aiding us in our many projects.

Respectfully submitted,

Marilyn Mooney, Ch. Star Snyder Kate Buzard Warren Bartlett

#### MIDDLETON RECREATIONAL PARK

This year we have made some plans regarding the Park. The fence around the basketball court is on the agenda to be accomplished this year and hopefully new backboards.

A park cleanup is being planned in June to spruce things up for the summer. We will be looking for some "helpful hands" to volunteer some time and effort, but a notice will be sent out on the buses in May. We are always looking for suggestions and would like to form a committee together to oversee that the park is not overlooked, and maintenance is taken care of.

The Ice Storm of 1998 caused a lot of broken limbs and a few trees to be a problem. Fortunately, Rick Washburn who is the Road Agent for the Highway Department is tediously over seeing this devastation created by the storm and working with FEMA.

This would be an appropriate time to thank all those who helped or donated time, energy, or materials to the park. Due to a lack of communication when Calvin Roach left, there were some problems that needed to be addressed, or the park would have been closed. These issues were taken care of and at this time would like to thank the many volunteers who, on a very hot summer day, donated equipment, cut brush, painted picnic tables, raked sand and any other task that was to be done. A special thanks to Rick Thayer from Union Telephone for donating poles that were needed, Rick Washburn and Ernie Farrington for setting them and other work needed to be done. Bob Bruedle for the use of his backhoe and Daryll Dalrymple for operating the equipment. Ed Randall for donating and delivering sand. The Selectmen for their continuing support and cooperation. Ken and Shane Whitten for fixing the apparatus. Middleton Fire Department for the use of the generator, Dave Sargent, Paul and Cheryl Peavey, Sarah Corbett, Sharon and Alan Plaza, Kathy and Vanessa Plaza, Patrick, Tim and Collene Cremmen, Susan McLendon, Steve, Alex and Patrice Comeau, Gail Brooks, Sandra, Kurt and Luke Tozier, Matthew and Mike Chesley, Walter, Linda and Annie Peckham, Angela Carter, Chris Dube, Kathy and Katie Allfrey, Faith Burrows and Dan and Darlene Cremmen.

We would like to thank Sue McLendon, Julie Reynolds and Lyn Favreau for some of the food and beverages. I sincerely hope I did not omit anyone for everyone's help was needed and appreciated very much.

Please help to maintain the upkeep of the park for everyone to enjoy. We are looking forward to another very productive year and hope everyone will take the opportunity to enjoy the park.

> Respectfully submitted, Darlene J. Cremmen

# Rural District Visiting Nurse Association TOWN REPORT 1997

Despite the immense changes in reimbursement that have challenged the home care industry in 1997, Rural District Visiting Nurse Association has remained focused on what matters most-providing compassionate, cost-effective quality care to our patients in Middleton.

Our Board of Directors, including your Board Representatives, Elsie Cancro and Arol Charbonneau, continue to assess the health care environment in Middleton to ensure that the decisions we make are in the best interest of your community. We continue to participate in numerous networks including: the Coalition of Strafford County Agencies, the Strafford Network, the Rural Home Care Network and the Home Care Association of New Hampshire. Through these affiliations we are able to keep our costs down and stay abreast of the legislative issues that impact our agency and the communities we serve.

Rural District Visiting Nurse Association, Inc. has served as the primary home care provider in Middleton since 1969. In the era of mega-mergers, Rural District Visiting Nurse Association continues to serve your community as a private, independent, nonprofit home health agency certified by Medicare and licensed by the state in home health, hospice and community clinics. Most importantly, our accreditation with <u>commendation</u> by the Joint Commission on Health Care Organizations assures you and your family that Rural District Visiting Nurse Association provides high quality care in a cost effective manner.

Rural District Visiting Nurse Association also remains committed to serving patients regardless of their financial circumstances. In fact, we are the only agency serving Middleton that routinely serves uninsured and underinsured, in addition to insured and private-paying clients.

Your town contributions are essential to meeting the many health needs in your community. As competition increases for insured client referrals, please keep in mind you have a right to choose. Choose <u>quality</u> with a long-standing commitment to Your community. **Ask for Rural District Visiting Nurse Association by name.** 

We axe proud to be meeting your home health care needs since 1969 and are looking forward to working for you in the future.

Type and number of visits:		Pay Status	% of pa	atients	%of visits
Skilled Nursing Home Health Aide Physical therapy Occupational therapy Speech therapy	524 320 91 13 24	Medicare Medicaid/HCB Commercial No Pay/ Privat		78% 13% 6% 3%	76% 14% 9% 1%
Medical Social Worker Total Visits Hours of homemaking	27 <b>999</b> 281	Report subm Linda Hotchl Executive Di	kiss RN		

#### Strafford County Community Action Committee, Inc.

P.O. Box 160 \* Dover, NH 03821-0160 Tel: 749-1334 \* Fax: 749-3718

#### MIDDLETON SERVICES 1997

PROGRAM
Fuel Assistance
Weatherization
Heating System Upgrade

Housing Search
Security Deposits
Rental Assistance
Utility Assistance
Food Pantries

Holiday Food Baskets Elderly Transportation Medicare Counseling Information & Referral

Clothes Closet

UNITS OF SERVICE

36 families
2 homes
1 home
4 families
4 families
2 families
1 family
18 families
10 families
42 rides

4 households 220 units 6 families

Value of goods and services provided to Middleton:

\$23,656.00

Respectfully submitted,

Richard Hayes Executive Director

#### SUNRISE LAKE VILLAGE DISTRICT,

for the Impoundment of Water Incorporated 1980 Middleton, New Hampshire 03887

#### FINANCIAL REPORT YEAR ENDED DECEMBER 31, 1997

#### BALANCE SHEET

ASSETS		LIABILITIES	
Money Market Account	\$2,094	Capital Reserve-Dam	\$11,561
Checking Account	440	[Contra Account]	
Capital Reserve Accra	11,561	Surplus	2,534
TOTAL ASSETS	\$14,095		\$14,095

#### REVENUE AND EXPENDITURES

REVENUES		EXPENDITURES	
Tax Receipts-June Tax Receipts-Dec Interest-Money Market Interest-Cap.Reserve	\$ 7,180 6,870 96 287	Bond Principal 8 Bond Interest 1	,586 ,000 ,545 ,287
Total Revenues Cash 1/1/97-M/Mkt. Cash I/I/97-Ck/Acct GRAND TOTAL	\$14,433 2,227 292 \$16,952	Cash 12/31/97-M/Mkt. 2 Cash 12/31/97-Ck/Acct	,418 ,094 440 ,952

Barbara Woytovich, Treasurer

#### DISTRICT OFFICERS

Chairman	Walter Woytovich
Commissioner	Vincent M. Penzo
Commissioner	Warren Bartlett
Treasurer	Barbara Woytovich
Clerk	Debra Damon
Moderator	David A. Schulze

# Report of the Trust Funds of the Town of Middleton on December 31, 1997

Total Trust Fund End of Year	627.31 355.76 604.22 405.90	\$1,993.19	173.42	\$1,120.78	10,623.18 7.503.33 10,280.04 21,653.76	10,000.00 6,733.18 15,792.63 8,599.55	5,990.19 11,883.49 109,059.35
Balance End Year E	424.81 80.76 204.22 105.90	\$815.69	73.42	\$818.28	2,623.18 1,503.33 280.04	1,733.18 2,792.63 1,599.55	990.19 5,990.19 1,883.49 11,883.49 \$15,059.35 \$109,059.35
S YEAR Expended During Year	80.00	\$80.00		\$0.00			\$0.00
INCOME DURING YEAR Expend Durin Cent Amount Year	15.49 8.78 15.79 10.02	\$50.08	4.28	\$27.67	558.90 398.73 280.04	330.51 833.31 445.27	301.36 601.06 \$4,847.96
INCC INCC Percent							\$0.00
Balance Beginning Year	409.32 71.99 268.43 95.88	\$845.61	69.14	\$790.61	2,06428 1,104.60	1,402.67 1,959.32 1,154.28	688.83 1,274.43 \$10,211.39
Balance End ) Year	202.50 275.00 400.00 300.00	\$1,177.50	100.00		8,000.00 6,000.00 10.000.00	10,000.00 5,000.00 13,000.00 7.000.00	5,000.00
NCIPAL ash gains or (Losses) on Securities(Withdrawals)		\$0.00					\$0.00
RINCIPAL Cash gains or (Losses) on Securities(M		\$0.00					\$0.00
as l							
PRINCIPAL Cash gains New or (Losse Funds on Created Securitie		\$0.00		0.00	5,000.00	10,000.00	1,000.00
<u>K</u> 0	202.50 275.00 400.00 300.00	\$1,177.50 \$0.00	100.00	\$302.50 0.00	8,000.00 6,000.00 5,000.00 5,000.00		5,000.00 9,000.00 \$78,000.00 \$16,000.00
PRI O New Funds Created	FARMINGTON NAT'L BK 202.50 FARMINGTON NAT'L BK 400.00 FARMINGTON NAT'L BK 300.00	\$1,177.50	FARMINGTON NAT'L BK 100.00 FARMINGTON NAT'L BK 202.50	\$302.50	FARMINGTON NAT'L BK 8,000.00 FARMINGTON NAF'L BK 6,000.00 BANKINTERFUND BAL 5,000.00 NHPDIP	TATERFUND BALANCE FARMINGTON NATL BK 5,000,00 00 FARMINGTON NATL BK 13,000,00 00 FARMINGTON NATL BK 7,000,00	FARMINGTON NAT'L W. 5,000.00 FARMINGTON NAT'L BK 9,000.00 S16 SERVE FUNDS \$78,000.00 \$16
PRI C. Balance New o Beginning Funds Year Created	CEMETARY CARE FARMINGTON NAT'L BK CEMETARY CARE FARMINGTON NAT'L BK CEMETARY CARE FARMINGTON NAT'L BK		ION FARMINGTON NAT'L BK FARMINGTON NAT'L BK		8,000.00 6,000.00 5,000.00	TATERFUND BALANCE FARMINGTON NATL BK 5,000,00 00 FARMINGTON NATL BK 13,000,00 00 FARMINGTON NATL BK 7,000,00	FARMINGTON NAT'L W. 5,000.00 FARMINGTON NAT'L BK 9,000.00 S16 SERVE FUNDS \$78,000.00 \$16
PRI Balance New o Beginning Funds How Invested Year Created	FARMINGTON NAT'L BK FARMINGTON NAT'L BK FARMINGTON NAT'L BK	TOTAL CEMETARY FUNDS \$1,177.50	FARMINGTON NAT'L BK FARMINGTON NAT'L BK	\$302.50	FARMINGTON NAT'L BK 8,000.00 FARMINGTON NAF'L BK 6,000.00 BANKINTERFUND BAL 5,000.00 NHPDIP	CAPITAL RESERVE INTERFUND BALANCE CAPITAL RESERVE FARMINGTON NATL BK 5,000,00 00 CAPITAL RESERVE FARMINGTON NATL BK 13,000,00 00 CAPITAL RESERVE FARMINGTON NATL BK 7,000,00	FARMINGTON NAT'L W. 5,000.00 FARMINGTON NAT'L BK 9,000.00 S16 SERVE FUNDS \$78,000.00 \$16

# BIRTHS RECORDED IN THE TOWN OF MIDDLETON N.H. FOR THE YEAR ENDING

**DECEMBER 31, 1997** 

DATE	NAME OF CHILD	NAME OF FATHER	NAME OFOTHER (MAIDEN)
02-14-97	Megan Lynn Marquis	Scott P. Marquis	Darlene M. Bruedle
02-28-96	Jared Azarius Gorton	Stephen J. Gorton	Kristin M. Gorton
03-09-97	Thomas Francis Mullen	Thomas R. Mullen Jr.	Joan Marie Cicolini
04-15-97	Kaitlyn Marie Caplette	Alan R. Caplette	Lisa M. Shannon
06-09-97	Jeremiah Thomas Badger	Edward F. Badger III	Sheila P. Buckley
06-09-97	Paul Smith Allard	Charles S. Allard	Tanmy L. Seale
07-29-97	Nicholas Vincent Scalise	Richard A. Scalise Jr.	Michelle L. Jolicoeur
09-03-97	Adam David Valladares	David A. Valladares	Carey Ann Vermette
12-20-97	Zachary James Gustafson	Eric C. Gustafson	Kim L. Laporte
12-25-97	Hannah Grace Stevens	Leslie A. Stevens Jr.	Holly E. Weed

# MARRIAGES RECORDED IN THE TOWN OF MIDDLETON, N.H. FOR THE YEAR ENDING

**DECEMBER 31,1997** 

PLACE	NAME OF GROOM	NAME OF BRIDE(MAIDEN)
Hampton, N.H.	Jason P. Caron	Elizabeth A. Randall
Middleton, N.H.	Joseph A. Mincey Jr.	Kimberly D. Main
Middleton, N.H.	Stephen E. Carpenter Jr.	Sarah L.A. Fox
Seabrook, N.H.	William P. Lawrence	Nancy A. Lindsey
Middleton, N.H.	Jason J. Brannan	Tammy L. Wells
Farmington, N.H.	Kenneth D. Joy	Erica J. Pratt
Farmington, N.H.	Donald W. Morrill Jr.	Sue A. Yoder
New Durham, N.H.	Daniel N. Beaudet	Victoria J. McLean
Deerfield, N.H.	Steven J. Peterson	Susan D. Armstrong
Rochester, N.H.	Marc D. Varney	Nora L. Paradis
Dover, N.H.	Michael J. Daellenbach	Kim M. Bailey
	Hampton, N.H. Middleton, N.H. Middleton, N.H. Seabrook, N.H. Middleton, N.H. Farmington, N.H. Farmington, N.H. New Durham, N.H. Deerfield, N.H. Rochester, N.H.	Hampton, N.H.  Middleton, N.H.  Middleton, N.H.  Seabrook, N.H.  Middleton, N.H.  Seabrook, N.H.  Middleton, N.H.  Farmington, N.H.  New Durham, N.H.  Deerfield, N.H.  Rochester, N.H.  Middleton, N.H.  Jason P. Caron  Joseph A. Mincey Jr.  William P. Lawrence  Jason J. Brannan  Kenneth D. Joy  Donald W. Morrill Jr.  Daniel N. Beaudet  Steven J. Peterson  Marc D. Varney

# DEATHS RECORDED IN THE TOWN OF MIDDLETON N.H. FOR THE YEAR ENDING

**DECEMBER 31, 1997** 

DATE	PLACE OF DEATH	NAME OF DECEASED
03-07-97	Rochester, N.H.	Frances Mary Maxfield
03-07-97	Milton, N.H.	Anita M. Huckins
03-26-97	California	Cecelia Kelley
04-23-97	Laconia, N.H.	Eugene Noel Gauthier
09-26-97	Rochester, N.H.	Emily Ellsworth Hart
12-05-97	Dover, N.H.	Richard Mooney

I hereby certify that the above is correct, according to the best of my knowledge and belief.

Star Y. Snyder, Town Clerk

# Town of Middleton, New Hampshire

# ANNUAL REPORTS of the SCHOOL DISTRICT

For the Fiscal Year Ending
June 30th
1997

We hereby submit our Reports of the Finances of the School District Through June 30, 1997

#### OFFICERS OF THE MIDDLETON SCHOOL DISTRICT

as of December 31, 1997

#### **School Board**

Mrs. Susan McLendon Mrs. Charlotte Davenport Mrs. Julie Reynolds Term Expires 1999 Term Expires 2000 Term Expires 1998

Superintendent of Schools

E. Richard Hoke

**Assistant Superintendent**Jack Henderson

**Treasurer**Carl McLendon

Clerk Alisa Randall

**Moderator**Don E. Leeman

Auditors

Joyce Ellingswood

JoAnn Boormann

#### The State of New Hampshire

To the Inhabitants of the School district in the town of MIDDLETON qualified to vote in district affairs:

You are hereby notified to meet at the Middleton Town Hall in said district on the 3rd day of March 1998, at 7 o'clock in the afternoon, to act upon the following subjects:

- Article 1: To hear reports of auditors, agents, committee and officers chosen to conduct the prudent affairs of the District and to pass any vote related thereto.
- Article 2: To appoint any agents, committees or representatives relating to any subject contained in this warrant.
- Article 3: Shall the schoot district accept the provisions of RSA 198:20-b providing that any schoot district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the school board to apply for, accept and expend, without further action by the school district, money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year?
- Article 4: To see if the District will vote to raise and appropriate the sum, not to exceed \$50,000, to purchase an additional school bus and authorize the withdrawal of up to \$10,000 from the Capital Reserve Fund created for that purpose. The balance of up to \$40,000 to come from general taxation. The School Bond recommends this appropriation.
- Article 5: To see what sum the district will vote to raise and appropriate for the support of schools, salaries of District Officials and agents and for the payment of statutory obligations of the district.
- Article 6: To transact any other business which may legally come before this District Meeting.

#### The State of New Hampshire

To the Inhabitants of the School district in the town of MIDDLETON qualified to vote in district affairs:

You are hereby notified to meet at the Middleton Town Hall in said district on the 10 day of March 1998, at 11 o'clock in the forenoon, to act upon the following subjects:

- 1. To choose a District Moderator for the coming year.
- 2. To choose a School District clerk for the coming year.
- 3. To choose a School District Treasurer for the coming year.
- 4. To choose one School Board Member for the ensuing three years.

# MS-26 BUDGET FORM FOR THE FISCAL YEAR ENDING JUNE 30,1999

Function Purpose of Appropriation	1996-97 Expenditures	1997-98 Approved Budget	1998-99 Proposed Budg
1000 INSTRUCTION 1100 Regualar Programs 1200 Special Programs	\$976,804.00 \$104,855.00	\$1,079,429.00 \$127,298.00	\$1,088,649.00 \$141,217.00
2000 Support Services 2130 Health 2140 Psychological	\$712.00	\$100.00 \$0.00	\$747.00
2300 General Administration 2310 All Other Objects	\$4,007.00	\$4,160.00	\$3,960.00
2320 Office of Superintendo 2320 351 SAU Mgmt, Serv 2520 Fiscal 2540 Oper. & Maint. of Pla 2550 Pupil Transportation	% \$29,194.00 \$32.00	\$28,400.00 \$36.00 \$2,000.00 \$56,918.00	\$36,416.00 \$35.00 \$2,000.00 \$64,322.00
2600 Managerial Services 2900 Other Support Services	es \$4552.00	\$4,650.00	\$6,838.00
TOTAL EXPENDITURES & APPROPRIATIONS	\$1,178,593.00	\$1,301,991.00	\$1,344,184.00
	REVENUES		
3100 Foundation Aid 3240 Catastrophic Aid Medicaid 4470 Handicapped Progra 1500 Earnings on Investment		\$53,236.00 \$17,004.00 \$907.00 \$6,707.00 \$5,000.00	\$179,571.00 \$15,000.00 \$10,000.00 \$32,090.00 \$5,000.00
TOTAL REVENUES & CREE	DITS	\$82,854.00	\$241,661.00

# TREASURER'S REPORT For Period Ending June 30, 1997

Beginning Balance, 7/1/96	\$155,666
REVENUES:	
Local Taxes Other Local Total Revenues	\$ 968,168 9,326
From Local Sources	977,494
State Aid To Education	204,840
TOTAL REVENUES:	\$1,182,334
EXPENDITURES:	
Regular Education Tuition	976,804
Special Education	104,855
SAU Share	29,194
Transportation	57,113
Employee Expense	4,551
Other	6,076
TOTAL EXPENSES:	\$1,178,593
CASH BALANCE, June 30, 1997	\$ 159,407

#### **DEPARTMENT OF REVENUE ADMINISTRATION**

Municipal Services Division Concord, NH 03302-1122 1997 Tax Rate Calculation

,,	or rax rate oc	ilouiuioi.		Tax
Town/City of: MIDDLETON				Rates
Appropriations Less: Revenues Less: Shared Revenues Add: Overlay War Service Credits	668,265 354,010 4,433 8,127 13,500			
Net Town Appropriation Special Adjustment		331,449		
Approved Town/City Tax Effort Municipal Tax Rate	ort		331,449	4.59
	- School Port	tion -		
Due to Local School Due to Regional School Less: Shared Revenues	1,001,060 0 18,761			
Net School Appropriation Special Adjustment		982,299 0		
Approved School(s) Tax Effort	ort		982,299	13.62
	- County Port	ion -		
Due to County Less: Shared Revenues	140,835 - 1,854			
Net County Appropriation Special Adjustment		138,981 0		
Approved County Tax Effort County Tax Rate		************	138181	1.93
Combi Total Property Taxes Assess Less: War Service Credits Add: Village District Commit			1,452,729 (13,500) 14,050	20.14
Total Property Tax Commitm	nent		1,453,279	
Net Assessed Valuation 72,131,515	Proof of Rate - Tax Rate 20.14		Assessment 1,452,729	

#### MIDDLETON STUDENTS 1997-98

PEP	
GRADE 11 GRADE 12	18
TOTAL	256

#### SAU #61 APPROVED BUDGET

1998-99

Account	# Description	1996-97	1997-98	1998-99
2310 1100 1114 3200 3800 5220 5400 5800 8700	SAU BOARD EXPENSE Salaries Sec./Treas. Wkshops/conf Attorney Insurance Advertise\Notice Travel Miscellaneous 2310 SUBTOTAL	0 200 41.26 252 50 100 0 100 <b>743.26</b>	0 200 150 750 50 100 0 100 <b>1350</b>	0 200 150 500 150 100 0 100
<b>2320</b> 1100	SAU OFFICE EXPENSE Salaries			
1100 1101 1105 1106 1108 1109	Superintendent Asst. Superintendent Sec.\Receptionist Spec. Ed. Secretary Bkprs. Salary (10%) Custodian Salary (5%) 2320 SUBTOTAL	59200 56050 21216 11504.46 3609.54 1138.64 <b>152718.64</b>	59200 56050 21216 12857 3654 1177 <b>154154</b>	60700 57550 21840 13247 3119 1700 <b>158156</b>
2520 5320 6100 6115 6117 6119 2520 SUB	Postage Supplies Supplies, Custodial Miscl. Office Expense Subscriptions/Periodicals	348 1182.66 100 186.02 972.80 3489.48	400 1300 50 100 750 <b>2600</b>	400 2000 50 100 750 <b>3300</b>
3201 4402 6100 6101 6102	Software, Trng/Program Hardware, Maintenance Supplies, Computer Supplies, Software Supplies, Hardware 2530 SUBTOTAL	1000 1485.94 456.74 600 2499.93 <b>6042.61</b>	1500 1100 700 200 1000 <b>4500</b>	3500 1000 700 600 1000 <b>6800</b>

#### **SAU #61 APPROVED BUDGET (cont)**

1998-99

254	10							
	4215	UTILITIES-Water/Sewage	100	100	100			
	4400	Repairs, Equip.	1508.73	1100	1500			
	4450	Repairs, Building	265.20	50	100			
	4510	Rental of Facilities	13230	13230	13230			
	5310	Utilities, Telephone	4605.51	4224	4606			
	6520	Utilities, Electricity	1996.7	2000	2100			
	6530	Utilities, Fuel Oil	500	500	500			
	6900	Miscl. Maintenance	25	150	100			
	7410	Equip., New	29.99	50	250			
	7411	Equipment, Replacement	174.98	500	250			
	7511	Furniture, Replacement	0	0	500			
		2540 SUBTOTAL	22436.11	21904	23236			
290		0:15 51	0	_	400			
	1201	Sick Day Bybacks	0	0	480			
	2110	Insurance - Health	15655.74	17663	18703			
	2120	Insurance - Dental	1051.2	1500	1615 200			
	2140	Insurance - Workmens Comp 163.36 124						
	2212	Retirement - Staff	4764.93	4950	6362			
	2302	FICA - Staff	11741.58	11793	.12458			
	2700	Course Reimbursement - A		1000	500			
	3200	Wkshops/Conf Staff	795.26	1000	1000			
	5800	Travel - Staff	32.34	100	100			
	5801	Travel - Supt.	25.44	50	50			
	5802	Travel - Asst. Supt.	47.92	50	50			
	6900	Miscl. Staff Benefits	0	4625	4700			
	8101	Dues/Fees - Staff	1236	1300	1300			
		2900 SUBTOTAL	35513.77	44155	47518			
	TOTAL	LS	220943.87	228663	240210			

# 1998-99 SAU BUDGET DISTRIBUTIVE SHARES

District Share %	84.84	15.16	100					STATE SHARE 0
Combined %	169.67%	30.33%	200%					N O
Enrollment %	100	0	100%		\$203,794 (84.84%) \$ 36,416 (15.16%)	\$240,210 (100.00%)	NOI	MIDDLETON SHARE 7353 6961
1996 Enrollment	1380	0	1380	OOLLARS	\$203,7 \$ 36,4	\$240,	RY DISTRIBUT	FARMINGTON SHARE 51847 49089
Valuation %	%29.69	30.33%	100%	DISTRICT SHARE IN DOLLARS	FARMINGTON	TOTAL	RATION SALA	ANNUAL F SALARY 59200 56050
1996 Equalized Valuation	\$165,622,655	72,131,515	\$237,754,170	DISTRIC	FA		SAU ADMINISTRATION SALARY DISTRIBUTION	A W
	Z	7						NDENT

ASST. SUPERINTENDENT SUPERINTENDENT

48 -

FARMINGTO

District

MIDDLETON

TOTALS

#### REPORT OF THE SUPERINTENDENT OF SCHOOLS

I am pleased to submit my fourth annual report as Superintendent of Schools for School Administrative Unit #61. The Farmington and Middleton School Districts are, indeed, fortunate to have dedicated professionals willing to work together to promote student achievement and excellence in our schools.

The following reports detail the significant progress being made in our schools. We have expanded our curriculum to offer more opportunities for students. Spanish has been added as a second foreign language at the high school and the pre-vocational program has helped to keep students at the Henry Wilson Memorial School in-district. We have continued to realign our curriculum to more closely match the New Hampshire Curriculum Frameworks for language art, math, science and social studies.

Kindergarten is being proposed as a warrant article at this year's Annual District Meeting. If approved, Farmington will offer a half-day public kindergarten session for all five year olds. This will be a significant step toward better preparation of our students for success after graduation. In addition, the regular budget includes a guidance counselor, an assistant principal and a new social studies teacher at the high school. It also includes another classroom teacher at the Henry Wilson School to alleviate large class sizes.

The district lost two administrators during the past year. Robert Gadomski left to become assistant principal at the Belmont Elementary School. In December, Bill Lander became principal at the Belmont Middle School. I wish both gentlemen well. Mr. Gadomski was replaced by Cheryl Peabody and the position was expanded to be assistant principal of the Memorial Drive School and the Henry Wilson Memorial School. David Webb replaced Mr. Lander on an interim basis. A search for a new principal will take place this spring.

I hope that you will take the time to visit our schools on a regular basis and that you will find some time to become involved.

Respectfully submitted,

E. Richard Hoke Superintendent of Schools

### MEMORIAL DRIVE ELEMENTARY SCHOOL PRINCIPAL'S REPORT

During 1997, Memorial Drive School continued in its efforts to improve instruction and student achievement. Our October 1st enrollment was 627. The Memorial Drive Elementary School welcomed the following new staff:

Interim Principal, David H. Webb Assistant Principal, Cheryl Peabody Special Education, Kevin Bradley Nurse, AnnMarie Conley Second Grade, Annette Horn First Grade, Meghan Kelly Fourth Grade, Victoria Lord PEP, Erica Podgorni Third Grade, Sandra Tomellini Fifth Grade, Kim Seaward Physical Education, Kevin Tiller Speech Therapist, Rebecca Wiggin

The school continues to assess how to assure that we are meeting our students needs and focusing on the model of delivery of services to the student body. Curriculum implemented this year included a new social studies program for grades 3,4, and 5 and science for grade 5.

The students continue to participate in the Odyssey of the Minds competition, Grade 5 students attend nature's classroom program, a six week ski program for students in grades 3-6, Big Brother/Sister Program, Project SafeGuard and choral and instrumental music programs.

The P. T. A. has provided much needed assistance to the school and the positive relationship has helped us to grow as a community. The school has a vision that comes from and reflects the thinking of the whole school community. The schools most lasting changes will come from within. The school will be a community of learners where everyone is teaching and everyone is learning simultaneously, under the same roof. "By involving everyone, we'll all be learning and leading together."

It is a pleasure to serve the communities of Farmington and Middleton and to provide an educational program for all children with a dedicated professional staff. Special thanks to Agnes Adams, Esther Parshley and Sharon Lalkas for their dedication and support. The efforts of the community, administration, and school board is appreciated.

Respectfully submitted,

David H. Webb Interim Principal

# HENRY WILSON MEMORIAL SCHOOL PRINCIPAL'S REPORT

It is with great pleasure to report to you that Henry Wilson Memorial School continues to grow and flourish. This past year we had a tremendous turn-over in our staff, but all the new faces have added a little of their own flavor to the recipe of success at HWMS.

To begin with Mrs. Cheryl Peabody has been promote to the assistant principal for grades one through eight. She has been replaced in the sixth grade language arts class by Mrs. Lynn Place. Mr. Ken Leary teaches sixth grade science and math, Ms. Amy Tarbox teaches sixth grade language arts and social studies, Ms. Amy Curtis teaches seventh grade math and science. Mr. Tony Limanni teaches eighth grade math and language arts, and Mrs. Pat Hodder is our new art instructor. The special education team is joined by two new paraprofessionals: Mrs. Eve Sterling and Mrs. Monika Wright.

We are continually implementing new programs to take advantage of our new facility as well as to improve the educational process at HWMS. One of these new programs is the establishment of an activity period. During this activity period you can see students doing a wide variety of activities: school newspaper, band, arts and crafts, jazz dancing and making quilts.

With the establishment of a new high school came new computers. The old computers were then donated to HWMS, where a small computer lab has been established. During the activity period a small group of students are being taught basic keyboarding.

Under the tutelage of Mr. Todd Kress an Algebra I class has been established for sixteen top math students in the eighth grade. After successful completion of this class a student will receive a high school credit.

The special education department has now improved to include a prevocational program that gives basic instruction in the areas of life skills, wood working, and horticulture. This type of program has allowed many students to remain at Henry Wilson Memorial School.

This past fall we had the opportunity to listen to Jeff Yalden who is a motivational speaker. He told all the students there were three rules to success:

- 1. Know what is right from wrong.
- 2. Continue to challenge yourself
- 3. Do unto others as you wish others to treat you

At HWMS we continually strive to push our students to be the best they possibly can be.

As we continue to grow towards excellence in education, I am very proud of all the students and staff members at HWMS for their perseverance and dedication. I would like to thank the Farmington School Board for their continued support and to Mr. Richard Hoke and Mr. Jack Henderson for their on-going efforts and guidance. But especially I would like to thank you the people of Farmington and Middleton for your support and teamwork with Henry Wilson Memorial School. We must work together if we are to prepare our youth for the twenty-first century.

Respectfully submitted

Clayton Lewis, Principal

# FARMINGTON HIGH SCHOOL PRINCIPAL'S REPORT

It gives me great pleasure to submit my third annual report as principal of Farmington High School.

Farmington High School continues to experience growth. Class sizes have remained within the state approved minimum standards through careful planning and creative scheduling. It is evident that next year we will not be able to maintain this standard in all of our core programs. The social studies department will be hard pressed to meet the student demand under its current organization. This concern has previously been identified but it must now be addressed as does the need for additional student support services in the guidance department.

On a more positive note, the rest of our program finally meets the minimum requirements for the State of New Hampshire. Our master schedule and program of studies has been revised with the development of new course offerings. The greatest changes were made in the English and technology departments. Courses added to meet state standards include College Composition., Public Speaking, Great Philosophers, Arthurian Legend, Short Stories, Advanced Desktop Publishing, Advanced Computer Repair and Photography-Digital Imaging.

We have continued to assess the impact of our curriculum and its programs. The New Hampshire Curriculum Frameworks, SAT results, informal teacher assessment and a freshman in-house study have provided us valuable feedback so corrective revisions can be made. In the latest evaluation, our students showed some significant gains in science and English.

Technology in the high school continues to be a challenge. Technological development is literally changing faster than we can plan for. A technology and internet committee have been developed in an effort to meet this need. For a school our size, we are doing quite well. Our students experience career exploration and hands-on opportunities. An April target date to go "on-line" has been established.

The energy and leadership of our staff continues to direct young people to new horizons. During the past year, we participated in a variety of conferences, exhibitions, and assemblies that identified the profound impact of drugs and alcohol abuse in our society. Our math team continues to challenge area schools and the Odyssey of the Mind team qualified for the state finals for the first time.

This past year, we experienced the loss of some teachers that had been with us for many years. Joining our teaching staff are Mr. Larry Bello, physical science; Mrs. Kathy Tetreault, American mosaic; Mr. Tim Mucher, physical education and Director of Athletics; Mrs. Lisa Burrows, guidance; and Mrs. Betty Varney, Jobs for Americas Graduates specialist. Their enthusiasm and commitment have been solid additions to our school.

A second foreign language Spanish, has been added to the curriculum. Over 100 students have enrolled in this program. I am pleased to report that this program has finally settled after some adjustments.

As we close in on the 21st century, the need to learn and experience becomes more important than ever. We must set our expectations high and do the very best we can with what we have. Farmington High School will continue its commitment to meet these challenges.

I wish to recognize the Farmington and Middleton School Boards, Mr. Hoke and Mr. Henderson for their on going care and guidance. I also extend thanks to the communities of Farmington and Middleton for their cooperation and support in the delivery of a sound educational program. You are truly the key to success. And finally, I recognize the support staff and professional staff for their dedication and leadership.

In closing, please take time to visit your school and become involved in your childs education. It does make a difference.

Respectfully submitted,

Michael Lee Principal

#### FARMINGTON/MIDDLETON TITLE I REPORT FOR 1997

Title I continues to be a strong, integral part of the Memorial Drive Elementary School program. In a community where many of our students have great needs and limited resources available to them, Title I plays a significant role in decreasing retention rates, reducing special needs, and in providing the extra reading support for many students to develop the skills and confidence needed to successfully function within their regular classroom programs.

One of the greatest strengths of our Title I program lies in our coordination with the classroom programs. Title I staff diligently strives to reinforce classroom skills and goals on a daily basis. Effective coordination is achieved through communication, open-mindedness and flexibility. Classroom teachers and Title I staff meet regularly to ensure Title I students needs are being met. We continue to focus our greatest efforts at the early primary grades in an attempt to reduce serious reading failures at the upper grade levels.

As we all know, parents are a child's first and most important teachers but raising children in today's world is a real challenge. In hopes of supporting our parents, Title I sponsored, with the UNH Cooperative Extension Program, a workshop series <a href="#">-Family Focus: Parenting in the 1990's</a>. This program was offered in the fall of 1996 for six weeks and topics of interest were discussed. In the final evaluation of the program the adults felt they had gained helpful knowledge and skills to be better parents and had developed more positive interactions with their child (children). Parents even requested that additional programs be offered in the future.

As we work with our students on a daily basis, as we meet with parents during conferences, as we enrich our summer school program, Title I is continually providing a support system to ensure that all of our students can be successful learners.

I, once again, would like to extend a note of appreciation to our administrative leaders, all faculty members, parents and community members for support of the Title I program.

Respectfully submitted, Carole A. Albert Title I Project Manager

# MEMORIAL DRIVE SCHOOL Guidance Report

The Counseling Department at Memorial Drive School provides many services to the school community. Not only do we provide individual counseling, but we also offer a variety of theme groups when the need arises. This year, special group topics have included divorce/separation, suicide and everyday social skills.

The counselors typical day includes attending Individual Education Plan meetings and parent or teacher consults. Many times during the year we are responsible for providing the special education team with student observations. These observations provide valuable insight into the daily behaviors of students. The counselors then provide treatment plans or counseling goals for the special education process. The counselors also work with teachers and administrators to work with the students on individualized behavior plans, for those students who are having difficulty in the school environment.

Classroom guidance is an integral part of the guidance program. This allows us to function in our most proactive fashion. Each grade level receives guidance classes for one third of the school year. During this time lessons are taught on the following subject areas: Appropriate touches and stranger safety, puberty, friendship, conflict resolution and more. The counselors are able to provide this service to all children in the school. Our ultimate goal is to promote healthy, independent future adults.

The Big Brother/Sister Program is a cooperative program between Henry Wilson Memorial School and Memorial Drive School. It is currently in its second year and the enthusiasm and success of the program is great! This program provides elementary students a chance to forge a friendship with an older student. The older student learns how important being a positive role model is!

Peer Mediation is still going strong. Currently there are six trained mediators and seven trained adults at Memorial Drive School. The Henry Wilson School has graciously stepped in and provided volunteer mediators to help us fill our schedule. A two person mediation team meets daily to help students throughout the school work out their conflicts peacefully. Peer mediation takes place at all levels in the Farmington school system.

The Counselors at Memorial Drive School pride themselves on being highly visible in the building. We involve ourselves in many aspects of daily school life and provide help and support to all who are in need.

Respectfully submitted,

Sarah E. Krebbs Barbara J. Ripley

# HENRY WILSON MEMORIAL SCHOOL 1997 COUNSELOR REPORT

In October, students participated in Red Ribbon *Week, a* week of activities designed to promote a healthy, drug free lifestyle. In guidance classes, students saw the video Hard Choices which shows how drug and alcohol permanently changed the lives of three families. As it was a very emotional film, it prompted some good discussion.

Our advisory groups each made a felt quilt square during Red Ribbon Week, The squares were then made into a wall hanging which could be displayed in our school. Advisory groups also worked on posters promoting healthy choices. The emphases was placed on the need of students to become advocates for their own health.

Also in October, eighth grade guidance classes participated in a field trip to the Richard Creteau Vocational Center in Rochester. This trip was designed to expose students to future educational and career opportunities.

The Big Brother/Big Sister Program is in full swing. We currently have 50 eighth grade students participating in this program. The students meet with their little brother/sister on a weekly basis.

Kathleen Costello, from UNH, is conducting the Educational Talent Search Program this year. Fourteen of our seventh and eighth grade students participate in structured activities on a weekly basis.

In November, we had a panel of guest speakers from the Sexual Assault Support Services meet with each of our eighth grade classes. They addressed myths often held by adolescents. Counselors were available to meet with students on a one to one basis who had further questions or need to talk about a specific circumstance which may have had an effect on their life.

In the spring, we will host a Project Safeguard night for incoming sixth grade students and their parents. I will also be coordinating a "step-up" activity for our eighth grade students.

Monthly meetings of district school counselors and the school psychologist continue to be held to provide a forum for sharing ideas, concerns, and professional issues. This is an efficient means of coordinating programs and activities in our schools.

Respectfully submitted, Anna Williams, School Counselor

# FARMINGTON HIGH SCHOOL GUIDANCE REPORT

It is my pleasure to submit my first district report as the Guidance Counselor at Farmington High School.

The Farmington High School graduating class of 1997 consisted of 53 students. Based on the follow-up information available, fifty-one percent of the students in this class were accepted to post-secondary institutions with forty-one percent to four-year schools and ten percent to two-year schools. Three percent of the class enlisted in armed forces.

From May 12-16, 1997 Farmington High School administered the New Hampshire Educational Improvement and Assessment Program testing to sophomores. Results have been reported by the state and are being examined by section in respective departments. Students were tested in four areas: English/language arts, mathematics, science, and social studies. Percentages of scores at the novice and basic proficiency levels for Farmington were relatively close to state percentages but generally a smaller percentage of Farmington students scored at proficient or advanced levels compared to the state percentages.

Sixty students took the Scholastic Aptitude Test (SAT) during the 1996-97 school year. The average verbal score was 511 and average math score was 507. On October 18, 1997 forty-five students including 1 senior, 39 juniors, and 5 sophomores were administered the Preliminary Scholastic Aptitude Test (PSAT). This was an increase from last year when 29 students participated. The scores for the recent PSAT have been reported. Average verbal score was 48 and average math score was also 48 (these scores are equivalent to 480s on the SAT). There was a new section to the PSAT this vear entitled writing skills which entails multiple choice questions concerning the identification of sentence errors and the construction of sentences and paragraphs. The average score of Farmington High School students on this section was 49. In April 1997 grades 9, 11, and 12 participated in the California Achievement Test (CAT). Overall, FHS students scored about average in most areas and even slightly above average in some areas. However, the reading section scores were consistently below the mean for all grade levels tested.

Current enrollment at Farmington High School is 445 students. We have 78 seniors, 101 juniors, 106 sophomores, and 160 freshmen. Population projections for the 1998-99 school year show that the Class of 2002 will consist of approximately 118 students. Graduating a class of 78 in 1998 to be replaced with a freshmen class of 118 means an increase of 40 students. This increase will promote even more difficulties in scheduling necessary classes and controlling teachers' case loads. These issues were trouble

some in scheduling for the current year. We serve 48 students with disabilities through our special education programs with a staff of 2 teachers and 4 paraprofessionals. FHS has 50 students enrolled in vocational programs. We are utilizing 14 programs between Rochester, Dover, and Somersworth. This is impressive considering the difficulties created due to vocational schools being on a block schedule while our students are on a seven period schedule.

On October 10, 1997, fifty-nine students attended the annual College Fair at the University of New Hampshire were they were allowed to gather information from their choice of 250 post-secondary educational institutions. Seniors have been meeting with me to discuss post-graduation plans. It is becoming a busy time for the college application process. We have a financial aid overview session scheduled in the evening on January 7, 1998 so that parents and students may receive support in filing the free Application for Federal Student Aid (FAFSA) form. There will be representatives from UNH and NH Higher Education Assistance Foundation presenting.

It is very helpful that the Educational Talent Search program out of UNH continues to work with a number of students (currently 19) in exploring and making plans for post-secondary education. The Upward Bound program serves 5 students with in-school sessions and out-of-school activities to plan long-term goals. We also have a new program in the high school this year: Jobs for American Graduates (JAG). JAG is funded by the NH Job Training Council and participating school districts. Betty Varney is running this program which is designed to assist high school students with the transition from school to work. There are 32 students involved in this program.

As our population increases, we will hopefully be able to accommodate our students so that they may create positive goals for their futures and be supported in their plans to reach such goals. The challenges continue but the faculty and staff put forth the efforts and enthusiasm to promote the success of our students.

Respectfully submitted, Lisa M. Burrows Guidance Director

#### REPORT OF THE SCHOOL NURSES 1996-97

The 1996-1997 school year was busy and productive in the nurses' offices. It was the first year in our new office at our beautiful new high school. We conducted office hours daily from 9:30 to 10:30 AM and 12:30 to 1:30 PM. We did not have a full time nurse on campus so we decided to try the two hour a day "Office Hours." In the event of an emergency, we went immediately from the elementary campus to the high school. This trip can take any where from three to ten minutes depending on whether or not there are buses or other traffic in the way. We made many extra visits to the high school, in addition to the two hours that we had allotted. We are not able to keep one nurse there at all times because our other office is so very busy with the students in grades R-8.

Health assessments and hearing and vision evaluations were done on grades 1,3,5, and on special education population. At this time, we also check height, weight, hair, and the teeth are examined for carries. Appropriate referrals were made whenever necessary.

All students who participated in any school sponsored, organized sports program, were required by policy, to submit up-dated sports questionnaires and physical forms to the nurse before try-outs. We continue to encourage all parents, coaches, and students to report any changes in the health of the athlete which may affect their safe participation in sports.

All health records, including immunizations were recorded and audited on an on-going basis to insure compliance with state regulations. All parents are encouraged to obtain yearly physicals for their child from their own physicians. The school should be given a copy of this physical along with any new immunizations that were given.

We continue to encourage all parents to call our offices with any changes in the health of their children. This would also include any communicable diseases or childhood illnesses, broken bones, surgeries, immunization updates, or any chronic condition or prescription medications that your child takes on a daily basis

First grade screening was held as usual, in May, for the preschoolers expecting to enter into our school system in September. At this time, each child was weighed, measured, and had vision and hearing evaluations. This screening process is done in order to detect many problems early, so that they may be corrected before beginning the first grade.

The nurses' office stays continuously busy throughout the day. Sometimes as many as 100 students pass through our doors in one single day. We see students for more reasons than just illnesses. This would include such things as basic first aid, splinters, time-outs, head-checks, wet clothes, jackets, boots, safety pins, fixing eye glasses, gum in the hair, messages to parents, dietary

counseling, hygiene counseling, fixing casts, retrieving foreign objects from inside casts, headaches, stomachaches, fevers, vomiting, sore feet, blisters, hangnails, chicken pox, rashes, poison ivy, conjunctivitis, wound dressing changes, earaches, sore throats, toothaches, bee stings, diaper changes, "accidents", medication administration, psychiatric disorders, and occasionally pregnancy discussions.

We also try to keep the staff abreast of any new information that would help them in their classrooms, regarding such things as, colds, flu, communicable diseases, drug awareness, and changes in family dynamics that may be affecting one of their students.

We confer with the Guidance Departments and principals on an on-going basis to keep them informed about changes in their students. We work as a team for the benefit of the students.

We continue to strive toward keeping healthy bodies and minds. We are involved in health education on an on-going daily basis, either as a resource person or as a teacher in an informal classroom. We are covering subjects as dental hygiene, nutrition, human growth and development, personal hygiene, non-violence, drug awareness, and HIV/AIDS awareness. We attend classes ourselves so that we can stay abreast of the current issues facing the youth of today. We encourage open discussions with our students regarding these issues so as to maintain that accurate information is available at all times. We are always trying to maintain a healthy, caring, and nurturing environment for all of our students; regardless of age.

We also said good-bye to one of our nurses; Marylou Monnat. She spent many years here as a school nurse. We will remember all that she taught us; her wisdom and experience will surely be missed by us, as well as by faculty and staff.

We would like to thank everyone who continues to support us by helping to obtain medical, optical, financial, and personal assistance for our own community.

STATISTICAL REPORT;	
FIRST AID & ILLNESS	11,271
PARENT CONTACTS	585
VISION & HEARING	510
MEDICATION ADMINISTRATIONS	5,892
FIRST GRADE SCREENING	89
SCOLIOSIS SCREENING	125
HEAD & HAIR CHECKS	1,610

Respectfully submitted, Lynn Olden, RN Barbara Moriarty, RN Marylou Monnat, RN

#### ANNUAL SCHOOL BOARD REPORT 1997

The School Board has had a good year keeping within the budget. We also welcomed a new School Board Member last March, Charlotte Davenport.

The new bus started this past Fall transporting students to school. A special thanks to Shirley DiPrizio, Bus Coordinator and her drivers for providing safe transportation for our children to and from school.

The Middleton Town Park is in better condition thanks to the highway department. We will continue to improve the park each year for our children. Volunteers are always welcome for ideas, upkeep and organized activities.

I was appointed Chairperson for the Kindergarten Committee, which consisted of Farmington School Board Members, Farmington School Officials and townspeople. A proposal was submitted to the Farmington School Board and accepted to begin Kindergarten in 1998-99 school year. If all goes well, Middleton children will have a wonderful educational benefit of having Kindergarten.

A special thanks to Richard Hoke, Superintendent, and Jack Henderson, Assistant Superintendent for their guidance and support.

The Middleton School Board invites you to attend any of its monthly meetings because your input is very valuable.

Respectfully submitted, Julie A. Reynolds School Board Chairperson

#### 1997 MIDDLETON GRADUATES

**MATTHEW CHESLEY** 

KATY DIPRIZIO

JEREMY FULLER

**BROOKE JOHNSON** 

**TIMOTHY LAPIERRE** 

**KELLY PECKHAM** 

**EDWARD PROSPER** 

STEVE RODIER

**CARRIE STEVENS** 

MICHAEL STEVENS

MICHELLE TELLES

#### TOWN OF MIDDLETON, NEW HAMPSHIRE

POLICE, FIRE, AMBULANCE EMERGENCY	E-911
POLICE DEPARTMENT BUSINESS PHONE	. 473-8548
FIRE DEPARTMENT OFFICE BUSINESS PHONE	. 473-2750
HIGHWAY BUILDING	. 473-8390
BUILDING INSPECTOR	. 473-2317
PLANNING BOARD	. 473-2261
BOARD OF ADJUSTMENT	. 473-2261
HEALTH OFFICER	. 473-2261
ANIMAL CONTROL OFFICER (EMERGENCY)	. 473-8288
SELECTMEN'S OFFICE	. 473-2261
TOWN CLERK	473-2576
TAX COLLECTOR	. 473-2134
TOWN OFFICE FAX	473-2577

#### **OFFICE HOURS**

SELECTMEN SECRETARY-BOOKKEEPER MONDAY 10AM TO 6:00PM TUESDAY - THURSDAY 8:30AM TO 4:30PM

TOWN CLERK OR TAX COLLECTOR MONDAY 2:00PM - 7:00PM, TUESDAY & THURSDAY 9:00AM - 3:00PM, WEDNESDAY 9:00AM - 12:00 NOON

SELECTMENS MEETING
MONDAY OF EACH MONTH AT 6:00PM

SELECTMEN & DEPARTMENT MEETING 3RD MONDAY OF EACH MONTH AT 7:00PM

PLANNING BOARD MEETS
2ND THURSDAY OF EACH MONTH AT 7:00PM

CONSERVATION COMMISSION MEETS AS NEEDED

BOARD OF ADJUSTMENT MEETS AS NEEDED